

# Call for Papers Submission Form

## For the 37<sup>th</sup> National NRCP Conference

February 21-23, 2025

We are pleased to announce the 37th National NRCP Virtual Conference will be held February 21-23, 2025!

To submit a response to our Call for Papers fill out the information below and return this form to Laura Lema at [laura.lema@usu.edu](mailto:laura.lema@usu.edu).

The Conference theme is "Paraeducators: Where the Magic Happens". We will be looking for up to 25 breakout and 4 keynote presentations that encompass our themes, research and topics, to fill out this 3-day event.

### Contact Information:

First and Last Name:

Email:

Phone:

Address:

List co-presenters (Name and email) here:

Preferred Times (Label top 3 preferences, 1 most preferred, etc.):

Saturday Morning  
Saturday Afternoon  
Saturday Evening

Sunday Morning  
Sunday Afternoon  
Sunday Evening

Days/Times NOT available

Preferred Session Length (select one)

60 Minutes

90 Minutes

Title of proposed session

Who is the intended audience for the session?

What age group does the proposed session address?

What are the intended outcomes for the proposed session?

Abstract for the proposed session:

Please email this completed form to [laura.leva@usu.edu](mailto:laura.leva@usu.edu) before **September 30, 2024**.

### [More Information Here for the Conference](#)

#### **Session and Submission Information**

Breakout sessions take place on Saturday-Sunday and are approximately 60-90 minutes in length. All breakout sessions are virtual and will be recorded. The recordings will be shared with registered participants for a limited time.

Keynote sessions take place on Friday, Saturday, and Sunday and are approximately 90-120 minutes in length. All keynote sessions are virtual and will be recorded. The recordings will be shared with registered participants for a limited time.

Presenters must be available on any day/time for which NRCP assigns your session, unless indicated above.

Under no circumstances may a breakout session be used as a place for direct promotion of a presenter's product, service or monetary self-interest. If you are interested in promoting your materials, please check out our Sponsorship opportunities. **NOTE:** Sales pitches disguised as presentations will not be considered.

**All presenters will receive complimentary conference registration.** To keep registration cost low for participants, we are not able to pay an honorarium for presenting breakout sessions at the Conference but hope that the intangible benefits of being a part of our educational programming make the effort worthwhile for presenters. Opportunities to donate to the NRCP or sponsor the conference are available if your organization would like to do so.

Persons presenting at the conference are expected to use material and language that does not discriminate based on gender, race, color, ethnicity, religion, physical ability, and/or sexual orientation.

The individual submitting the abstract is considered the primary contact. All National Conference information and correspondence will be sent primarily via email. Please disseminate to any co-presenters.

All submissions must be received no later than **September 30, 2024**. The NRCP conference planning committee will evaluate submissions and choose

those best suited for the virtual conference and notified by **October 15, 2024**. If your presentation is chosen you will be required to attend training on how to conduct a virtual presentation by TAESE who will be providing technical support and hosting.

Presenters agree to abide by the terms of copyright release in order to present at the NRCP Virtual National Conference. NRCP will record audio and/or video presentations and make them available to registered participants for a limited time.

Presenters agree to provide contact information for ALL presenters, including, name, address, phone number, and email address.

Presenters agree to permit NRCP to provide their contact information to attendees upon request.

**Presenters understand that NRCP does not provide hardcopy handouts to attendees. Conference materials will be required to be provided in an accessible, 508 compliant formats prior to the conference by January 24, 2025.**